



## UNITED STATES PATENT AND TRADEMARK OFFICE

FORM CD-260  
REV. 6-86  
DAO 202-335

### MERIT PROGRAM

Announcement Number: **PTO-06-152MP**  
Issue Date: **5/22/06**  
Closing Date: **6/23/06**

# VACANCY ANNOUNCEMENT

#### TITLE, SERIES, AND GRADE

ATTORNEY ADVISOR <sup>TM</sup>  
GS-0905-14/15  
Full Performance Level GS-15  
One or more positions may be filled  
Excepted Service  
Work Schedule: Full Time  
Salary Range: \$91,407-\$139,774  
NTEU 245 bargaining unit position

#### VACANCY LOCATION

Patent and Trademark Office  
Trademark Trial and Appeals Board  
Interlocutory Attorneys  
Alexandria, VA

#### AREA OF CONSIDERATION

PTO Employees with Status  
Reinstatement Eligibles  
DOC Surplus, Displaced Employees in  
local commuting area, VEOA

#### DUTIES:

The incumbent performs a variety of legal duties relative to cases or legal issues of extreme difficulty as characterized by one or more of the following: 1) extremely complex and difficult legal or factual issues requiring a high order of legal endeavor with the incumbent often having to balance conflicting interests; 2) matters that can have the effect of substantially broadening or restricting the activities of an agency or have an important impact on a major industry whose economic position affects the health and stability of the general economy; or 3) the matter involves, directly or indirectly, very large sums of money and are frequently vigorously contested by extremely capable legal talent.

Serves as an assistant to judges of the Trademark Trial and Appeal Board. Responsible for determining interlocutory motions (including those that may be dispositive of a case) and issuing interlocutory orders affecting the rights and duties of adversaries. In those cases that are to be decided on the record without oral hearing, the incumbent independently reviews the merits of the case based upon the pleadings, the transcript of testimony of witnesses and other evidence of record; and evaluates facts, determines questions of law, and drafts decisions for Board Members.

#### SUMMARY OF QUALIFICATION REQUIREMENTS:

Applicants must have a Law Degree from an accredited law school, active bar membership and membership in good standing of the bar of any state, District of Columbia, Puerto Rico, or any territorial court under the Constitution.

In addition to the requirements above, applicants must have one year of experience that has equipped them with particular knowledge, skills, and abilities to successfully perform the duties of the position of Attorney Advisor (Trademarks). Specialized experience is experience in Trademark law. For GS-15, specialized experience must be equivalent to the GS-14 level in the federal service. For GS-14, specialized experience must be equivalent to the GS-13 level in the federal service. Status applicants considered under Merit Program Procedures are subject to time-in-grade requirements in accordance with 5 CFR 300.604. CTAP/ICTAP candidates will be determined to be well qualified if they score 90 or higher when rated against the crediting plan.

**EVALUATION OF QUALIFIED CANDIDATES** will be on the basis of experience, training, awards, supervisory appraisals, and the following factors.

#### Failure to address each factor may have an impact upon your ranking.

1. Thorough knowledge of the Trademark Act, Rules of Practice, Federal Rules of Civil Procedure, Federal Rules of Evidence, assignments, licensing, common law governing acquisition and ownership of marks, and precedent decisions of courts and the Board.
2. Ability to ascertain thoroughly and carefully all the relevant facts properly presented in a particular proceeding that are material to the issue or issues to be determined, and the ability to apply the pertinent law to those facts.
3. Ability to express thoroughly, clearly, and accurately the material facts, relevant legal principles, and the reason for arriving at the stated conclusion in a particular proceeding by the application of law to the facts.



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**SELECTIVE FACTOR:** Candidate must possess the following for consideration: N/A

**How To Apply - SUBMIT THE FOLLOWING:**

1. Candidates may submit a SF-171, Application for Federal Employment, an OF-612 or resume.
2. Most recent supervisory appraisal and a recent copy of a SF-50, Notification of Personnel Action (PTO Candidates Only)
3. Vacancy announcement number, position title and grade level(s) you are applying for must be recorded on the application submitted. If the grade level is not indicated, candidates will be considered only at the highest grade for which qualified.
4. Statement of qualifications relating to the Selective Factor and each of the Ranking Factors.
5. One (1) Writing Sample.

**FOR SPECIFIC INFORMATION CALL:** DAVID RUSSELL (571) 272-6135 TDD# 1-800-828-1120 or Relay System

For more employment opportunities visit our web site at [WWW.USPTO.GOV](http://WWW.USPTO.GOV)

**MAILING ADDRESS:**

US Patent and Trademark Office  
Mail Stop 171  
Office of Human Resources  
P.O. Box 1450  
Alexandria, VA 22313-1450

**WHERE TO APPLY IN PERSON:**

US Patent and Trademark Office  
Office of Human Resources  
Elizabeth Townhouse  
Customer Service Center, 1a79  
550 Elizabeth Lane  
Alexandria, VA 22314



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### VACANCY ANNOUNCEMENT SUPPLEMENTAL INFORMATION

ALL QUALIFIED APPLICANTS WILL BE CONSIDERED REGARDLESS OF AGE, RACE COLOR, SEX, CREED, NATIONAL ORIGIN, LAWFUL POLITICAL AFFILIATION, NON-DISQUALIFYING HANDICAP, MARITAL STATUS, SEXUAL ORIENTATION, AFFILIATION WITH AN EMPLOYEE ORGANIZATION, OR OTHER NON-MERIT FACTOR.

#### I. REGARDLESS OF WHICH APPLICATION FORM/FORMAT IS USED, APPLICANTS SHOULD ADDRESS THE FOLLOWING:

1. **The announcement number, title and grade of the position for which you are applying.**
2. **Personal information**
  - a. Full name, mailing address (including ZIP Code), home and work telephone numbers (including area codes)
  - b. Social security number
  - c. Country of citizenship
  - d. Veteran's preference: If you wish to claim 5-point veterans preference or if you are applying under the Veterans Readjustment Appointment provisions, you must include dates of military service and a copy of each Certificate of Release or Discharge from Active Duty, DD-214. If you are claiming 10-point veterans preference, you must also include SF-15 and the appropriate proof required by that form.
  - e. Competitive status: if you are a current or former Federal employee, and if the announcement is open to status applicants only or if you wish to be considered as a status applicant, you must submit a copy of your SF-50, Notification of Personnel Action, which shows you have status.
  - f. Veterans who are preference eligible or who have been separated from the armed forces with honorable conditions after 3 years or more of continuous active service may apply. (Under merit promotion procedures.)
  - g. Highest federal civilian grade held, including job series and dates held.
3. **Education**
  - a. High school - name, city, state and ZIP Code (if known) and date you received diploma or GED.
  - b. Colleges and universities - name, city, state and ZIP Code (if known), majors(s), type(s) of degree(s) received and date(s) received. If you did not receive a degree, show total credits earned and indicate whether semester or quarter hours. Submit copies of undergraduate and/or graduate transcripts if the announcement specifies minimum education requirements, if you are qualifying based on allowable substitution of education for experience or if you are qualifying based on Superior Academic Achievement (see the announcement for details).
4. **Job-Related Work Experience (Paid and Non paid)**
  - a. Job title (include series and grade if Federal)
  - b. Duties and accomplishments
  - c. Employer's name and address
  - d. Supervisor's name and telephone number
  - e. Starting and ending dates (month and year)
  - f. Hours per week,
  - g. Salary
  - h. Indicate if we may contact your current supervisor.
5. **Other Qualifications**
  - a. Job-related training courses (title and year)
  - b. Job-related skills (i.e., other languages, computer hardware/software, tools machinery, etc.)
  - c. Typing and/or stenography speed
  - d. Job-related certificates and licenses (current only). Do not send copies unless required in the announcement.
  - e. Job-related honors, awards and special accomplishments (i.e., publications, memberships in professional or honor societies, leadership activities, public speaking, performance awards, etc.) Give dates but do not send documents unless requested.

#### II. CTAP/ICTAP

1. CTAP candidates must apply for the vacancy, submit proof of eligibility for CTAP consideration, have a current performance rating of record of at least fully successful or the equivalent, and be within the Washington, D.C. Commuting area.

#### III. GENERAL INFORMATION

1. Applications mailed in Government franked envelopes will not be considered.
2. Applications submitted by telefax will not be considered.
3. Applications submitted by email will not be considered.
4. Applications submitted by mail with a postmark of on or before the closing date of this announcement will be considered only if received in the USPTO, Office of Human Resources, within five (5) working days of the closing date.
5. Applicants must meet all eligibility requirements by the closing date of the vacancy announcement.
6. Applicants must be citizens of the United States (or owe allegiance to the United States).
7. Applicants with disabilities, disabled veterans, or any other applicants eligible for non-competitive appointment under special appointing authorities not requiring competitive status should clearly specify their special eligibility on their application.
8. If selected, male applicants born after December 31, 1959, must confirm their selective service registration status. Certification forms are available at most Federal agency personnel offices or from the U.S. Office of Personnel Management.
9. Applications will not be returned to applicants.
10. Applicants will receive notification of the outcome of a vacancy announcement as soon as possible after a selection is made.
11. If a vacant position is filled at a grade below the full performance level, the selectee may be promoted without further competition. However, this implies no promise or guarantee of promotion.
12. Qualification requirements in the vacancy announcement are based on OPM Qualifications Standards for General Schedule positions.

**NOTICE TO ALL APPLICANTS:** US Patent and Trademark Office programs are accessible to people with disabilities. This document will be converted to an appropriate alternative form for applicants with disabilities. Requests for this or other assistance and accommodation should be directed to the contact above.



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13. Privacy Act requirements (PL 93-579): the application forms prescribed are used to determine qualification for promotion, reassignment, or employment and are authorized under Title 5, U.S.C. sections 3302 and 3360.
14. Candidates outside of the USPTO who are referred for consideration will be required to complete the Declaration for Federal Employment, OF-306.
15. For any vacancy, employees of the Department of Commerce may be considered before other applicants.
16. Relocation expenses will not be covered.

**The United States Patent and Trademark Office will provide reasonable accommodations to applicants with disabilities. If a reasonable accommodation is needed for any part of the application process, please notify the human resources representative identified under the 'How To Apply' section of this announcement. Decisions on reasonable accommodation will be made on a case-by-case basis.**